

## South Lopham Parish Council

### Parish Council Meeting

Members of the public are invited to attend the Parish Council Meeting to be held on Tuesday 12<sup>th</sup> March 2024 at 7.00pm at the Lophams' Village Hall, Church Rd, North Lopham, Diss IP22 2LW.

#### AGENDA

1. To **record** apologies for absence.
2. To **receive** declarations of interest on items on the agenda and **consider** any requests for dispensations.
3. To **agree and approve** the minutes of the Parish Council Meeting held on 16 January 2024.
4. **Public Forum**: any opportunity for the public to raise matters.
5. To **receive** reports from the District and County Councillors.
6. To **receive a report** from the Clerk on matters arising other than those listed separately on the agenda:
  - a. Defibrillator Launch
  - b. Biodiversity Policy and Action Plan
  - c. Parish Councillor Vacancy
7. To **receive** an update on the purchase of the land at Blo' Norton Road.
8. To **review and make suggestions** on following planning applications: None
9. To **receive** the Financial Report, the statement of current balances and **approve** the following expenditure:
  - a. Financial Report – as of 29 February 2024
  - b. Lophams Village Hall - £25 for hall of hall for March 2024 PC meeting
  - c. Salaries Q4 - £599 Gross, £590.60 Net
  - d. HMRC Q4 - £8.40
  - e. Payroll 2024-25
10. To **receive** reports from Councillors on the following:
  - a. Planning Matters - BH
  - b. Highways - AS
  - c. Community Matters including churchyard maintenance - JP

- d. Footpaths, hedges, and ditches - RW
- e. Works - SP
- f. Parish Facebook Page - KP
- g. SAM2

11. To **receive** and **action** correspondence:

- a. Healthwatch UK
- b. CPRE Flood Management Conference

12. To **receive** suggestions for items to be included on the agenda for the next Meeting.

13. To **note** the date and time of next meeting – Tuesday 14 May 2024.

14. To note and agree dates for 2024 meetings:

- i. Tuesday 14 May
- ii. Tuesday 9 July
- iii. Tuesday 10 September
- iv. Tuesday 12 November

**Alison Pena (Parish Clerk/RFO)**