

South Lopham Parish Council

Parish Council Meeting

Members of the public are invited to attend the Parish Council Meeting to be held on Tuesday 12th September 2023 at 7.00pm at the Lophams' Village Hall, Church Rd, North Lopham, Diss IP22 2LW.

AGENDA

1. To **record** apologies for absence.
2. To **receive** declarations of interest on items on the agenda and **consider** any requests for dispensations.
3. To **agree and approve** the minutes of the Parish Council Meeting held on 18 July 2023.
4. **Public Forum**: any opportunity for the public to raise matters.
5. To **receive** reports from the District and County Councillors.
6. To **report** on matters arising other than those listed separately on the agenda:
 - i. Phone box library
7. To **receive** an update on the purchase of the land at Blo' Norton Road and **agree** way forward. To consider and agree legal fees of approximately £1,500 - £1,750+VAT.
8. To **receive** the Financial Report, the statement of current balances and **approve** the following expenditure:
 - a. Spraying Hedge at Duttle Bridge – Peter Frizzell Ltd - £312.00 Credit Note
 - b. Defibrillator and installation – AED Donate - £1,699
 - c. Clerk's quarterly salary for July – September 2023, £555 gross, £666 net.
 - d. HMRC, quarterly payment for July – September 2023, £0 note tax refund
 - e. To note recycling payment received from BDC of £378.45
9. To **receive** reports from Councillors on the following:
 - a. Planning Matters - BH
 - b. Highways - AS
 - c. Community Matters including churchyard maintenance - JP.
 - d. Footpaths, hedges, and ditches - RW
 - e. Works - SP
 - f. Parish Website/FB Page - KP
 - g. SAM2

10. To **receive** and **action** correspondence:

- a. Parish Partnership Bid Scheme
- b. Deal Farm AD Plant
- c. Breckland Validation List consultation
- d. Town and Parish Council preview sessions – Breckland's Local Plan
- e. Coronation Living Heritage Fund

11. To **receive** suggestions for items to be included on the agenda for the next Meeting.

12. To **note** the date and time of next meeting – Tuesday 14 November 2023.

13. To note and agree dates for 2024 meetings:

- i. Tuesday 16 January
- ii. Tuesday 12 March
- iii. Tuesday 14 May
- iv. Tuesday 9 July
- v. Tuesday 10 September
- vi. Tuesday 12 November

Alison Pena (Parish Clerk/RFO)