

## South Lopham Parish Council Agenda for Meeting 2 November 2021

Members of the Council are hereby summoned to attend a meeting to be held at 7.00pm on Tuesday 2 November 2021 at Valley Farm, Low Common, South Lopham. Members of the press and public are welcome to attend, please contact the Clerk before attending for Covid information.

### Agenda

1. Chairman's opening comments
2. To record attendance and consider the acceptance of apologies for absence.
3. To record declarations of interests from members in any item to be discussed.
4. To approve the Minutes of the last Meeting (Sept 2021).
5. To report on matters arising from the Minutes (other than those listed separately on the agenda).
6. Discuss village fete plans 4 June 2022 for the Queen's Jubilee celebration and possible donation, suggested £250.00.
7. Discuss whether to investigate Title/Ownership for a small piece of land on Blo Norton Road.
8. General discussion on finding a suitable replacement for the Clerk and RFO.
9. Discuss draft budget for 2022-2023
10. To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.
  - a) Clerk's salary, Oct-Dec £420.00 (£336 salary, £84 HMRC)
  - b) R Webb expenses for tree planting project; labels, fliers, marker pens, stakes & tree guards £430.30
  - c) R Webb expenses for Poppy Wreath donation £25.00
  - d) Frizzell invoice 1030 for Primrose Lane 50% share £120.00
  - e) Donation to village fete as per item 6 above £250.00
11. To receive reports from Councillors on the following.
  - a. Planning Matters **SM**.
  - b. Highways and War Memorial **AS**.
  - c. Community Matters including Church yard working party **JP**.
  - d. Footpaths, ditches and hedges **RW**.
  - e. Works. **SP**.
  - f. Parish Website **KP**.
  - g. SAM2 & Speed-watch.
12. To receive suggestions for items to be placed on the agenda for the next Meeting.
13. Date and time of next Meeting.

Signed..... Caroline Phillips (Clerk)  
Date: