

South Lopham Parish Council Agenda for APCM 2021 and regular meeting 18 May 2021

Members of the Council are hereby summoned to attend the Annual Parish Council Meeting to be held at 7.30 pm on **Tuesday 18th May 2021**, immediately followed by the regular meeting, at The Lophams Village Hall.

Members of the press and public are welcome to attend but we would respectfully request any such member contact the Clerk prior to the meeting as we must ensure our meeting is Covid safe; It may therefore be necessary to restrict physical numbers and/or make special arrangements.

AGENDA

1. Election of the Chairman.
 2. Election of the Vice Chairman.
 3. Chairman's opening remarks and Annual Report.
 4. To record attendance and consider the acceptance of apologies for absence.
 5. To record declarations of interest from members in any item to be discussed.
 6. To approve the Minutes of the last Annual Parish Council Meeting (14 May 2019) and the last regular meeting March 2021.
 7. To report on matters arising other than those listed separately on the agenda.
 8. Discuss and approve the co-option of a new councillor.
 9. Approve annual governance statements.
 10. Approve audit accounting statement.
 11. Approve and the sign certificate of exemption.
 12. To receive the Financial Report, the statement of current balances, accounts for approval or ratification;
 - i. Audit expenses P Hodgson £tbc
 - ii. Insurance renewal 01/06/21. £276.12 BHIB Ltd.
 - iii. NALC £152.62 already approved by email in March.
 13. To receive reports from Councillors on the following;
 - i. Planning Matters SM
 - ii. Highways & War Memorial AS.
 - iii. Community Matters JP.
 - iv. Footpaths RW
 - v. Works. SP
 - vi. Parish Website SR.
 - vii. SAM2 SR
 14. To receive suggestions for items to be placed on the Agenda for the next Meeting.
 15. Date and time of next Meeting/s.
- Signed.
Caroline Phillips (Clerk)