

## South Lopham Parish Council Agenda for Meeting 2 March 2021

Members of the Council are hereby summoned to attend a virtual meeting to be held via Zoom at 7.30pm on Tuesday 2 March 2020. Members of the press and public are welcome to attend. If you wish to attend the meeting please contact the Clerk who will issue you with joining instructions.

### Agenda

1. Chairman's opening address.
2. To record attendance and consider the acceptance of apologies for absence.
3. To record declarations of interest from members in any item to be discussed.
4. To approve the Minutes of the last in person Meeting (Sept 2020).
5. To report on matters arising from the Minutes (other than those listed separately on the Agenda).
6. Discuss councillor vacancy, suggestions of who to co-opt.
7. Discuss and approve 2020/21 Budget.
8. To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification;
  - a. Clerk's Salary Jan – Mar 2021 £336.00 HMRC £84.00
  - b. Microsoft Office renewal £79.99
  - c. Bullguard renewal £44.99
  - d. Printer cartridges £18.99
9. To receive reports from Councillors;
  - a. Planning Matters **SM**.
  - b. Highways & War Memorial **AS**.
  - c. Community Matters **JP**.
  - d. Footpaths **RW**. To include an update on the rights of way project.
  - e. Works. **SP**
  - f. Parish Website **SR**.
  - g. SAM2 **SR** A 2<sup>nd</sup> team member is needed to replace JC.
10. Update on ditch maintenance and discuss the contents of a notice to deliver to S Lopham residents.
11. To receive suggestions for items to be placed on the Agenda for the next Meeting.
12. Date and time of next Meeting/s.

Signed..... Caroline Phillips (Clerk)  
Date: