

South Lopham Parish Council

**Minutes of the meeting held at Valley Farm, Low Common.
Tuesday 3rd September 2019 7.30pm**

- 1 Chairman's Opening remarks** Chairman opened the meeting and advised the manager of the local pub would join us later in the meeting.
- 2 To record attendance and consider the acceptance of apologies for absence.**
Present:
Council Members:
 - John Crisp (JC)
 - Simon Puttock (SP)
 - Jim Pursehouse (JP)
 - Sarah Martin (SM)
 - Rob Webb (RW)
 - Jim Pursehouse (JP)
 - Caroline Phillips (CAP) Clerk
 Apologies from S Reynolds & A Shipperlee.
- 3 To record declarations of interests from members in any item to be discussed.**
None
- 4 To approve the Minutes of the last meeting (July 2019).**
The meeting notes were unanimously approved.
- 5 To report on matters arising from the Minutes (other than those listed separately on the Agenda).** GDPR information has been uploaded to the website.
- 6 Risk Management** The updated report was unanimously approved.
- 7 Trees and land at Suffolk Wildlife Trust** – meeting started discussing the piece of land but this was deferred to the next meeting. SP & SM will inspect the trees requiring maintenance and see whether a working party can carry out the work – subsequent to meeting the trees have been removed.
- 8 To receive and approve the Financial Report, the statement of current balances and consider the following accounts for approval or ratification.**
 Opening balance of £4032.88 at 02/07/19 payments £500.440 carry forward £3532.48 at 03/09/19; reported and noted.
 - a. Lophams' News Aug & Sept 2019 (2x£30.20) £60.40, unanimously approved.
 - b. Clerk's salary Jul -Sept 2019 £420.00, (£336 CAP & £84 HMRC) unanimously approved.
 - c. Printer cartridges Clerk £40.07 unanimously approved
 - d. Perspex holders for footpath maps R Webb £22.44 unanimously approved.
- 9 To receive reports from Councillors on the following;**
 - a. Planning SM - Willow Deane granted permission, Magdalen House certificate of lawful development issued, 2 enforcements Driftway and the field on Brick Kiln Lane, Crown Milling no further developments, Willow Brae entrance splay to be followed up – outcome this is deemed to be within required criteria.
 - b. Highways AS - JC & AS met David Jacklin from Highways about traffic on Redgrave Road, DJ understands and sympathises about the issues but has no powers to make any changes, the road was not intended for 40t vehicles. Suggested we continue to have verges infilled via Rangers. Meeting suggested we consider use of verge posts that can withstand being hit by vehicles. Drain cover outside Bridge Farm needs repairing. Clerk to write to owners of Brookfield asking that the hedge on Pooley Street be cut back, Highways have already requested this some months ago.
 - c. Community JP – Village bonfire 2 November. Good news the pub has re-opened and is successful, however there have been complaints of loud outdoor music spoiling

residents' enjoyment of their gardens on sunny days and dangerous parking. The new Manager joined the meeting to discuss the problems – she is willing to talk to any individual about their problems either at a suitable time in the pub or at their homes, she cannot be responsible for poor parking but plans are in hand to improve the car parking facilities. The pub has a licence for music and the pub is complying with the terms but she will see what she can do to reduce the impact. MCA will check the licence terms for outdoor music. Residents with complaints are urged to speak to the Manager or log their issues on the Breckland web page

- d. Footpaths RW. The footpath leaflet has been completed and will be distributed to the parish and left in various locations for walkers. The meeting thanked RW for his considerable efforts. RW is making progress with the idea of offering a footpath clearance service.
- e. Works & Speed watch SP – request from speed watch team for bin stickers is being progressed.
- f. Parish Website SR Clerk has requested some tidying up of website.
- g. SAM 2. We may need to invest in new batteries before too long.

10 To consider other items of correspondence. None to report.

11 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting

12 Date and time of next meeting, 5 November 2019, 14 Jan 2020, 3 March 2020

Signed..... John Crisp, Chairman

Date: