

South Lopham Parish Council

Minutes of the meeting held at Valley Farm, Low Common.
Tuesday 5th Novemeber 2019 7.30pm

- 1 **Chairman's Opening remarks** Chairman opened the meeting and reported a successful litter pick and the footpath leaflet has been well received.
- 2 **To record attendance and consider the acceptance of apologies for absence.**
Present:
Council Members:
 - John Crisp (JC)
 - Simon Puttock (SP)
 - Sarah Martin (SM)
 - Anne Shiperleee (AS)
 - Caroline Phillips (CAP) Clerk
 - Gary Phillips Responsible Financial Officer item 7
 Apologies from S Reynolds, R Webb, J Pursehouse.
- 3 **To record declarations of interests from members in any item to be discussed.**
None
- 4 **To approve the Minutes of the last meeting (September 2019).**
The meeting notes were unanimously approved.
- 5 **To report on matters arising from the Minutes (other than those listed separately on the Agenda).** The noise from the local pub is currently not causing problems but this may re-occur in the summer months. Clerk has sent an email sent to Suffolk Wildlife Trust confirming the trees needing maintenance will be/have now been dealt with and that the PC would discuss the lease further. SM to investigate which pieces of land are in trust and where the various boundaries are.
- 6 **To receive and approve the Financial Report, the statement of current balances and consider the following accounts for approval or ratification.**
 Opening balance of £3532.48 at 05/11/19 payments £617.91, income £1947.50 precept, carry forward £4862.07 at 05/11/19; reported and noted.
 - a. Lophams' News Oct & Nov 2019 (2x£30.20) £60.40, unanimously approved.
 - b. Royal British Legion Poppy Appeal wreath £20.00 unanimously approved
 - c. Frizzell invoice 811 cutting Primrose Lane £120.00 unanimously approved.
- 7 **Draft Budget/precept** GCP presented the forecast for the current year and recommended a similar budget for 2020-2021. JC will endeavour to get estimates finalised for the war memorial cleaning and repair. Budget to be finalised at the January meeting.
- 8 **To receive reports from Councillors on the following;**
 - a. Planning SM - Magdalen House certificate of lawful development issued, 2 enforcements Driftway and the field on Brick Kiln Lane – tree house has been removed, however no sooner has this enforcement been complied with and another load of builders rubble has arrived – SM to draft another letter for Clerk to send to enforcement officer.. Crown Milling no further developments, Willow Brae entrance splay is deemed to be within Highways specification although the council still feel it is dangerous.
 - b. Highways AS – Trees overhanging the highway on brick Kiln Lane and Low Common are causing complaints. Letters to landowners will be sent.
 - c. Community JP –Successful litter pick with more helpers, thank you to those involved. Pub Manager will be moving to other pubs in the group. MCA to follow up the licensing of outdoor music.
 - d. Footpaths RW. The church would like some more footpath leaflets. RW is making progress with the idea of offering a footpath clearance service.
 - e. Works & Speed watch SP –Bus shelter requires some repairs, trees on Low Common

have been felled/tidied, bin stickers will be purchased. Speed watch team are active but more volunteers would be useful. Police speed watch had been active in the village as agreed at last SNAP meeting.

- f. Parish Website SR Clerk has requested some tidying up of website and some new headings.
- g. SAM 2. Clerk to liaise with S Askew re purchase of bin stickers - Slow Down and 30mph stickers.

9 To consider other items of correspondence. Clerk had received an email asking for information on lost relatives, SM had provided contact details and relatives had been put in touch.

10 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting Suffolk Wildlife Trust lease arrangements.

11 Date and time of next meetings, 14 Jan 2020, 3 March 2020

Signed..... John Crisp, Chairman

Date: