

South Lopham Parish Council

**Minutes of the meeting held at Valley Farm, Low Common.
Tuesday 2 July 2019 7.30pm**

- 1 Chairman's Opening remarks** Chairman opened the meeting and advised 2 residents would be joining us to talk about the speed-watch and in particular the traffic on Redgrave Road
- 2 To record attendance and consider the acceptance of apologies for absence.**
Present:
Council Members:
 - John Crisp (JC)
 - Simon Puttock (SP)
 - Jim Pursehouse (JP)
 - Sarah Martin (SM)
 - Rob Webb (RW)
 - Jim Pursehouse (JP)
 - A Shiperlee (AS)
 - Caroline Phillips (CAP) Clerk

Apologies from S Reynolds. A resolution was unanimously approved to allow SR to continue serving the council despite not attending meetings during the preceding 6 months. Section 85 LGA 1972.
- 3 To record declarations of interests from members in any item to be discussed.**
None
- 4 To approve the Minutes of the last meeting (May 2019).**
The meeting notes were unanimously approved.
- 5 To report on matters arising from the Minutes (other than those listed separately on the Agenda).** AS & JC had spoken to the owners of The Hall and they had agreed the hedge would be cut back in the autumn.
- 6 Update on GDPR** Clerk had circulated documents for GDPR prior to the meeting and these were unanimously approved, one typing correction to be made to the date. Clerk to arrange for the documents to be uploaded to website.
- 7 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.**
 Opening balance of £4576.87 at 14/05/19 payments £732.69, receipts £188.70 (recycling) carry forward £4032.88 at 02/07/19; reported and noted.
 - a. Lophams' News June & July 2019 (2x£30.20) £60.40, unanimously approved.
 - b. Clerk's salary April-June 2019 £420.00, (£336 CAP & £84 HMRC) unanimously approved.
- 8 To receive reports from Councillors on the following;**
 - a. Planning SM no new planning applications but 3 enforcements. Driftway Farm, entrance splay at Willow Brae & field at Brick Kiln Lane. No application from Crown Milling as yet.
 - b. Highways AS, Give Way sign on Pooley Street replaced. Soil infill outside Church completed.
 - c. Community JP – pub has re-opened and appears inviting and successful.
 - d. Footpaths RW. Photograph still required to complete the footpath leaflet. No progress with getting absent owner to clear footpath behind Brook Farm. Some paths were successfully sprayed off and are clear while others remain impossible to walk, thanks to those who do maintain their footpaths. Discussion on whether a resource could be paid to keep paths clear and invite landowners who are not able to do their own clearance to share costs. RW to consider/investigate.

- e. Works & Speed watch SP – 2 residents joined the meeting to discuss/highlight the speed/size/frequency and damage lorries are doing to the road. Photographs were shown to the meeting. There is no footpath, residents are unable to walk safely from their properties, the frontages are being eroded. After discussion it was agreed the Council would enlist the help of Highways and County Councillor Steve Askew, the Council are more than willing to provide help and support but cautioned that it was unlikely Highways would be agreeable to any major projects. SP reported he had raised this with the SNAP team and although it was highly unlikely a weight restriction could be placed on this road the SNAP team would target this area. Suggestion that N & S Lopham submit separate speed-watch reports and to hold speed-watch meetings separately from SNAP. Ask Rangers to re-seed eroded verges.
- f. Parish Website SR no report, but GDPR will need uploading.
- g. SAM 2. The sign is being moved every 2 weeks and the new post outside Pantiles can now be used.

9 To consider other items of correspondence. None to report.

10 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting

11 Date and time of next meeting 3 September 2019, 5 November 2019, 14 Jan 2020, 3 March 2020

Signed..... John Crisp, Chairman

Date: