

South Lopham Parish Council Agenda for APM 2019 and regular meeting 14 May 2019

Members of the Council are hereby summoned to attend the Annual Parish Meeting to be held at 7.30 pm on **Tuesday 14th May 2019**, immediately followed by the regular meeting, at Valley Farm, Low Common, South Lopham.

Members of the press and public are welcome to attend.

AGENDA

1. Election of the Chairman.
2. Election of the Vice Chairman.
3. Chairman's opening remarks and Annual Report.
4. To record attendance and consider the acceptance of apologies for absence.
5. To record declarations of interest from members in any item to be discussed.
6. To approve the Minutes of the last Annual Parish Meeting (17 May 2018) and the last regular meeting March 2019.
7. To report on matters arising other than those listed separately on the agenda.
8. Approve annual governance statements.
9. Approve audit accounting statement.
10. Approve and the sign certificate of exemption.
11. To receive the Financial Report, the statement of current balances, accounts for approval or ratification;
 - i. Lophams' News April and May 2019 £60.40 (2x£30.20)
 - ii. NALC subscription 2019/20 £153.47
 - iii. Donation for upkeep of St Andrew's churchyard £250.00
 - iv. Audit expenses P Hodgson £tbc
 - v. Insurance renewal 01/06/19. £278.15. BHIB Ltd.
 - vi. Uncontested election charge £75.00 to Breckland Council
12. To receive reports from Councillors on the following;
 - i. Planning Matters SM
 - ii. Highways AS.
 - iii. Community Matters JP.
 - iv. Footpaths RW
 - v. Works. SP
 - vi. Parish Website SR.
 - vii. SAM2 data SR
13. To consider other items of correspondence.
14. To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next Meeting.
15. Date and time of next Meeting/s.

Signed.

Caroline Phillips (Clerk)