

South Lopham Parish Council

**Minutes of the meeting held at Valley Farm, Low Common.
Tuesday 10 July 2018 7.30pm**

- 1 Chairman's Opening remarks** There was no report as the chairman was absent.
- 2 To record attendance and consider the acceptance of apologies for absence.**
Present:
Council Members: Simon Puttock (SP)
 Rob Webb (RW)
 Sarah Martin (SM)
 Anne Shipperlee AS)
 Clerk Caroline Phillips (CAP)
 Apologies from J Crisp, S Reynolds & M Chapman-Allen.
- 3 To record declarations of interests from members in any item to be discussed.**
 RW item 6c
- 4 To approve the Minutes of the last meeting (May 2018).**
 The meeting notes were unanimously approved.
- 5 To report on matters arising from the Minutes (other than those listed separately on the Agenda).** Item 11 action on GDPR is outstanding.
- 6 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.**
 Opening balance of £4279.39 at 17/05/18, payments £802.61 Carry forward £3476.78.
 a. Lophams' News June & July 2018 (2x£30.20) £60.40, unanimously approved.
 b. Clerk's salary, April-June 2018 £300, unanimously approved.
 c. Reimbursement of petrol for strimming footpath RW £6.98 unanimously approved.
- 7 To receive reports from Councillors on the following;**
 - a. Planning SM Piggery Barn extension approved, Pierces Farm application approved but listed building permission is not yet shown, Lansdowne House application for tree felling and maintenance of branches.
 - b. Highways AS, grate on A1066 by Holly Cottage needs repair, Church Rd is chalked up for repairs, sink hole on Low Common needs reporting again, SAM2 post on Redgrave Rd needs moving clerk is chasing this, now moved, willow tree near bridge on Low Common has been cut but some branches are still overhanging the bridge, clerk to try to establish what is happening, general comment to be put in newsletter about keeping hedges cut where they overhang the highway and where this can cause encroachment on the opposite side of the road; discussion about the setting up of a neighbourhood speed watch team, this subject has been raised before and we had tried to find volunteers to implement such a scheme. The PC are very willing to support a scheme but need someone to head the team and a group of regular volunteers, suggestion made whether we could work with N Lopham, clerk to contact NLPC. SP outlined that any speed watch team/site would need training, risk assessments of suitable site and must act in an advisory role. SAM2 discussion over the use of the data and how much use is made of the data to target enforcement. AS will write to S Askew asking him for clarification. Chairman to put a request for anyone interested in setting up a speed watch team in the newsletters.
 - c. Community JP – Steam rally on 29 July.
 - d. Footpaths RW – application for a grant to assist with footpath leaflet has been submitted, clerk and RFO had provided various information. Getting more than one meaningful quote had proved near impossible. Footpath 12 land owner had promised to spray to keep path useable. Clerk had written to Bressingham PC again about a connection path on Pooley Street and Fen Street.
 - e. Works SP– circus posters need removing, area around bench will be sprayed.

- f. Parish Website SR – Clerk has been given some instructions to allow her to upload certain documents, more tools of this nature are being investigated.
- g. SAM2 SP had requested at the recent SNAP meeting that some priority be given to the police monitoring speed through our village.

8 To consider other items of correspondence. An email had been circulated requesting suggestions for the next Parish Partnership funding.

9 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting. GDPR

10 Date and time of next meeting

11 September 2018 - Tuesday

6 November 2018 - Tuesday

8 January 2018 – Tuesday

5 March 2018 – Tuesday

Signed..... John Crisp, Chairman

Date: