

South Lopham Parish Council

Minutes of the meeting held at Valley Farm, Low Common.
Thursday 5 January 2017 7.30pm

1 Chairman's Opening remarks

JC wished everyone a Happy New Year. He will be attending the Breckland District policing meeting on 19/1, anyone else interested please contact JC. He had attended the East Harling Local Parishes training and had found it useful, expenses of £20.00 to be approved in March. **Action Clerk.** There is a SNAP meeting on 23/2 if anyone wishes to attend; JC will ask if the speed of traffic on the A1066 could be monitored just outside the 30mph village zone. JC had canvassed support for a village speed watch group but in general residents showed little enthusiasm, If anyone is interested in pursuing this can they make themselves known to the Council.

2 To record attendance and consider the acceptance of apologies for absence.

Present:

Council Members: John Crisp (JC) (Chairman)

Sarah Martin (SM)

Jim Pursehouse (JP)

Steve Reynolds (SR)

Clerk Caroline Phillips (CAP)

Apologies were received from Rob Webb

Member of public L Batchelor for item 10i, part.

Apologies from M Chapman Allen (MCA) and Anne Shipperlee (AS)

3 To record declarations of interests from members in any item to be discussed.

None declared.

4 To approve the Minutes of the last meeting (Sept 2016).

The notes were unanimously approved.

5 Co Option. Anne Shipperlee was welcomed to the meeting, in her absence, and co opted. **Clerk to organise paperwork.** One further councillor is still required.

6 To report on matters arising from the Minutes (other than those listed separately on the Agenda). No matters arising.

7 Parish Partnership Bid – Clerk has submitted the SAM2 bid for 50% of the total purchase cost estimated as £3500 plus VAT and had received a notice of safe receipt. The outcome is due in March. MCA has suggested Breckland's Match funding but this is not usually available for Highways projects, JC is exploring the possibility, further discussion with Norfolk Communities Foundation now needed and Ward Councillor support will be required. Even if funding is available we will need to make a contribution, suggested as up to 25%. **Action JC.**

8 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.

Opening balance @ 30/09/2016 of £5207.20, cleared cheques £1169.14. Balance as at 30/11/2016 £4038.06.

a) Lophams' News Dec 2016 & Jan 2017 (2x£30.20) £60.40, unanimously approved.

b) Clerk's expenses printer cartridges £29.58 unanimously approved.

c) Clerk's salary Oct-Dec £300.00 unanimously approved.

9 Precept and Budget.

The RFO circulated papers prior to the meeting which were discussed and it was agreed the precept should remain unchanged at £2816.00

The Clerk has endeavoured to obtain 3 or 4 estimates for Blo Norton tree work and Primrose Lane cutting but only 2 quotes had actually been received for each. From these approval was given for Blo Norton tree trimming using K Moore at £280.00, no VAT (work to be undertaken in the current year) and 5 cuts of Primrose Lane during 2017 at £40.00/cut plus VAT with Frizzell – the latter is subject to agreement from North Lopham PC as we share costs 50/50. SAM2 costs estimated as

£3500 plus VAT with hopefully 50% coming from the Partnership bid. We currently have sufficient reserves to fund our 50% if required. We intend to budget for cleaning of the War Memorial and estimated(guessed?) a cost of £800.00, with a possible grant of 50% from the War Memorials Fund. JC to endeavour to refine this estimate before the budget is finalised at the March meeting. **Action JC**

10 To receive reports from Councillors on the following;

1. Planning SM – LB joined the meeting to outline his changes to the access at Bridge Farm prior to him appealing the refusal notice. The meeting discussed the amendments and understood the reasons for the appeal.

Noddle Farm straw barn appealed and granted, now requesting change of use.

Willow Brae approved for 2 houses.

Poplar Farm 3 dwellings approved, new permitted development requested. Have SLPC responded? (PS no, but it has now been actioned.)

Enforcement issue at field on Brick Kiln Lane, solicitor letter received, SLPC are unhappy with the reply. **SM to draft a response.**

Field shelter on Low Common undecided due 13/1.

Market Garden enquiries iro a lawful development certificate.

SM briefly went through proposed responses to Breckland/Capita planning satisfaction survey.

2. Highways JP – tarmac is breaking up on Church Road.
3. Community – AS had emailed suggestions to the Clerk about including community items on the website, these were well received and it was suggested she be asked to take on this responsibility. The suggestion of a Lopham FB page was raised.
4. Footpaths RW – The Clerk updated the meeting on the current footpath initiatives – it appears the path off Brick Kin Lane has/is being cleared and it was noted some paths off Church Road have had weed killer applied. Subsequent to the meeting the new finger posts have been received, a working party will be needed to install them. SM, JC and RW are interested in setting up a team to assist with researching into potential lost rights of way. **RW to progress.**
5. Works – nothing to report.
6. Parish Website SR – is up to date.

11 To consider other items of correspondence. None.

12 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting. Litter pick date.

13 Date and time of next meeting

2 Mar 2017 now re-arranged to 7 March

Signed..... John Crisp, Chairman