

South Lopham Parish Council

**Minutes of the meeting held at Valley Farm, Low Common.
Thursday 11 July 2013 7.30pm**

Present:

Council Members: Jim Pursehouse (JP Chair)
Sarah Martin (SM)
David Huggins (DH)
Tim Frizzell (TF)
Stephen Reynolds (SR)
John Crisp (JC)
Robert Webb (RW)

Parish Clerk: Caroline Phillips (CAP)

Granville Horan (GH) (Lophams' Society (LS)), Mike Cox (MC) (North Lopham Parish Council (NLPC)).

1. Resignation of the Temporary the Chairman and election of the Nest Temporary Chairman.

J Pursehouse resigned and was SR was unanimously approved.

2. To record attendance and consider the acceptance of apologies for absence.

No apologies.

3. To record declarations of interests from members in any item to be discussed.

None declared.

4. To approve the Minutes of the last meeting (9 May 2013).

The meeting notes were unanimously approved subject to one change Beech Tree should read Beech Croft.

5. To report on matters arising from the Minutes (other than those listed separately on the Agenda).

The Clerk confirmed the audit had been sent to the external auditors Mazars. They had subsequently requested further information for inspection as a result of South Lopham being one of 5% of randomly selected Councils to have a more in depth audit carried out. The Clerk was in the process of pulling the extra paperwork together.

6. To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification; to consider whether to move to on-line banking

Current Account: £2100.98, cheques cashed of £621.09.

After discussion it was agreed to move to on-line banking with Lloyds providing there is no loss of functionality.

The following payments were unanimously approved:

- a. Lophams' News June and July 2013, £22 each.
- b. Clerks's salary £300 PAYE £0.
- c. Clerk's expenses for P Hodson audit £10.00
- d. Primrose Lane grass cutting £40.00

7. To receive reports from Councillors

i. Planning SM

SM clarified that a planning query received for Pansthorpe farm arose due to Breckland tidying their historical files and relates to an application that was made several years ago. No further action required. Brick Kiln Lodge planning was approved.

ii. Highways JP

The footpath works on the A1066 have been postponed. Subsequent to the meeting JP advised they were planned for the Autumn.

A drainage pipe has been installed in Primrose Lane with the help of JP, M Shipperley and J Alston. Thanks were given for the efforts to resolve this.

Clerk to confirm to the householder who had raised the original problem.

Most of our potholes have been repaired.

Church Road has been marked up in preparation for repairs.

iii. Community DH

Nothing to report.

iv. Footpaths RW

There has been one complaint about the state of repair of a stile on a footpath off Redgrave Road. RW will contact the landowner to discuss if a repair can be made.

Finger posts and a sleeper bridge need repair/replacement on a path from Blo Norton Road opposite the council houses. RW to contact the landowner to discuss if a repair can be made.

v. Works TF

The bench has been oiled.

8. Other Reports.

Parish website – SR has added the information on how to obtain your grid reference.

Lophams' Society – GH reported a successful welcome evening had been held at the White Horse Pub. The BBQ had been lucky with the weather and around 80 attendees had enjoyed 2 local bands. However numbers fell short of the anticipated 150 hoped for. P Coster had written a letter to the local press urging local people to join in the activities and for more willing helpers to join the Committee.

The Autumn Quiz is planned for 11 October and the Christmas drop in 13 December.

9. Discussion to review/amend the Parish/Village Plan and settlement boundary.

After a short discussion it was agreed the Council needed further clarity/information about the intended changes outlined by W Nunn at the Village Meeting. The Clerk and SM will try to obtain more detail from NALC (Sue Lake) and W Nunn. This item will remain on the agenda until we have completed our review.

10. To consider other items of correspondence

The Clerk read out the list of Highways work recently completed by the Rangers. It was noted there was a large erosion to the Blo Norton Road just after the 30mph signs.

Subsequent to the meeting the Clerk has raised this with Highways.

11. To transact any other business and receive items for the next agenda.

JP gave a brief summary of the success of the Village Games and made a plea for any talented badminton players to contact him.

12. Date and time of next Meeting

12 September 2013 at Valley Farm.

14 November 2013

9 January 2014

13 March 2014

Signed..... Caroline Phillips (Clerk)
Date: