

## South Lopham Parish Council Agenda for AGM 2013 and regular meeting 9 May 2013

Members of the Council are hereby summoned to attend the Annual General Meeting to be held at 7.30 pm on **Thursday 9th May 2013**, immediately followed by the regular meeting, at Pansthorne B&B, South Lopham.

Members of the press and public are welcome to attend.

### AGENDA

1. Election of the Chairman.
2. Chairman's opening remarks and Annual Report.
3. To record attendance and consider the acceptance of apologies for absence
4. To record declarations of interests from members in any item to be discussed
5. To approve the Minutes of the last Annual General Meeting (May 10<sup>th</sup> 2012) and the last regular meeting 14 March 2013
6. To report on matters arising other than those listed separately on the agenda.
7. Election of the Vice Chairman.
8. Resignation of the temporary Chairman and approval of the next temporary Chairman.
9. To receive the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification;
  - i. Lophams' News April and May 2013 £44 (2x£22)
  - ii. Venue Hire Pansthorne B&B £15 – increase applied by venue owner to be discussed and approved
  - iii. Hire of Hall for Village Meeting £10
  - iv. Renewal of Annual Insurance with Zurich £446.62
  - v. NALC subscription 2013/14 £59.25
10. To receive reports from Councillors on the following;
  - i. Planning Matters **SM**.
  - ii. Highways **JP**.
  - iii. Community Matters **DH**.
  - iv. Footpaths **RW**.
  - v. Works **TF**.
11. Other Reports
  - i. Parish Website **SR**.
  - ii. Lophams' Society **GH**.
12. To consider other items of correspondence.
13. To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next Meeting.
14. Date and time of next Meeting.

Signed. ....  
Caroline Phillips (Clerk)

Date .....May 2013

