

## South Lopham Parish Council Agenda for Meeting 7 November 2017

Members of the Council are hereby summoned to attend a meeting to be held at 7.30pm on Tuesday 7 November 2017 at Valley Farm, Low Common, South Lopham. Members of the press and public are welcome to attend.

### Agenda

1. Chairman's opening address.
2. To record attendance and consider the acceptance of apologies for absence.
3. To record declarations of interests from members in any item to be discussed.
4. To approve the Minutes of the last Meeting (September 2017).
5. To report on matters arising from the Minutes (other than those listed separately).
6. Purchase of SAM2 and Village Gateways.
7. Risk Management
8. To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification;
  - a. Lophams' News October and November 2017 (2x£30.20)
  - b. Royal British Legion Poppy Appeal Donation/wreath £20 (2017)
  - c. Frizell Invoice 555 cutting Primrose Lane (50% share) £120.00
  - d. Clerk's expenses for flowers £15.00
9. Draft Budget for 2017-18 precept.
10. To receive reports from Councillors on the following;
  - a. Planning Matters **SM**.
  - b. Highways **AS**
  - c. Community Matters. **JP**
  - d. Footpaths **RW**.
  - e. Works **SP**
  - f. Parish Website **SR**.
11. To consider other items of correspondence.
12. To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next Meeting.
13. Date and time of next Meeting.

Signed..... Caroline Phillips (Clerk)

Date: