

## South Lopham Parish Council

Minutes of the meeting held at Valley Farm, Low Common.  
Thursday 7 July 2016 7.30pm

### 1 Chairman's Opening remarks

JC attended the SNAP meeting on 31/5 where it was agreed there would be a police presence for 3 months along the A1066 in South Lopham. Incidences of speeding could be sent to Inspector Walmsley if the reg' number was obtained. JC will put this information in the Lophams' News and Cock Crow. JC also attended a combined parishes meeting in East Harling. Our Pride in Breckland grant has been approved so we can go ahead with refurbishment of the village sign.

### 2 To record attendance and consider the acceptance of apologies for absence.

**Present:**

**Council Members:** John Crisp (JC) (Chairman)

David Huggins (DH)

Sarah Martin (SM)

Jim Pursehouse (JP)

Steve Reynolds (SR)

Clerk Caroline Phillips (CAP)

Apologies were received from R Webb.

### 3 To record declarations of interests from members in any item to be discussed.

None declared.

### 4 To approve the Minutes of the last meeting (May 2016).

The meeting notes required one typing amendment to correct the date in item 9 to 1 April and were then unanimously approved.

### 5 To report on matters arising from the Minutes (other than those listed separately on the Agenda). The Clerk confirmed she had re-brokered the insurance and had achieved a competitive rate from Aon for a 3 year term at £264.65pa.

### 6 Resignation of T Frizzell TF had confirmed his resignation and the Clerk confirmed Breckland had been advised and the formal procedures were in hand. The meeting thanked Tim for his contribution and everyone agreed he would be missed. Anyone interested in joining the council should contact the Chairman, Clerk or any council member. It may be necessary to co-opt a member.

### 7 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.

Opening balance of £2785.90, cleared cheques £377.88, uncleared cheques £390.49.

Receipts £1511.50 precept & £137.47 recycling, balance as at 01/06/2016 £4056.99.

a) Lophams' News June & July 2016 (2x£30.20) £60.40, unanimously approved.

b) Clerk's salary April-June £300, unanimously approved.

### 8 Parish Partnership Funding. Funding is now open for small highways schemes. The council will consider an application and suggestions were for 2 flashing speed signs (SAM2), a village gateway or dog bins. Clerk to pursue the application with NCC.

### 9 To receive reports from Councillors on the following;

1. Planning SM – Willow Brae, Poplar Farm & Willow Dene undecided. Enforcement issue at field on Brick Kiln Lane.
2. Highways JP – Repairs made to Blo Norton road although questions over their effectiveness. 30Mph sign needs repair on Church Rd. Pot holes on Brick Kiln Lane have been repaired but ongoing issue with erosion of road on bend from water run off. **SM to discuss the problem** with owners of Ash Cottage. Clerk to contact NCC Highways re speed reduction measures on A1066.
3. Community DH – attended a meeting at Gressingham Foods.

4. Footpaths RW – RW had attended a seminar about Parish paths, this will be discussed at the next meeting.
5. Works – a vacancy exists. JP will carry out the bus shelter maintenance/wood staining. Diary litter pick for Mar 2017 agenda
6. Parish Website SR – is up to date with the new transparency requirements, some less important updating is needed, JC to request parishioners to make use of the website in newsletters.

**10 To consider other items of correspondence.**

**11 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting.** Footpaths seminar, co option of a new councillor, parish partnership funding.

**12 Date and time of next meeting**

1 Sept 2016

3 Nov 2016

5 Jan 2017

2 Mar 2017

Signed..... John Crisp, Chairman