

## South Lopham Parish Council

Minutes of the meeting held at Valley Farm, Low Common.  
Thursday 3 September 2015 7.30pm

### 1 Chairman's Opening remarks

JC thanked SM for producing the July meeting notes.

### 2 To record attendance and consider the acceptance of apologies for absence.

**Present:**

**Council Members:** John Crisp (JC) (Chairman)

David Huggins (DH)

Sarah Martin (SM)

Jim Pursehouse (JP)

Tim Frizell (TF)

Clerk Caroline Phillips (CAP)

Stephen Askew County Councillor item 7b.

Apologies were received from Rob Webb and Steve Reynolds.

### 3 To record declarations of interests from members in any item to be discussed.

None declared.

### 4 To approve the Minutes of the last meeting (2 July 2015).

The meeting notes were unanimously approved.

### 5 To report on matters arising from the Minutes (other than those listed separately on the Agenda).

5a completed. 5b, telephone kiosk bookshare - Pat Blanchett is happy to continue tidying the books. 5c, the Lophams' Society will advertise the Village meeting next year. 7d. The footpath over J Alston's sugar-beet field is not passable. 7e. JC will investigate the cost of refurbishing the village sign, some funds are available depending on the cost. Information on the Parish Projects' funding has been circulated.

Stephen Askew (SA) joined the meeting at this point to understand/discuss our request, which has been declined, to Highways to move the A1066 30mph signs. SA agreed to raise the issue again with Highways. Clerk to provide SA with copies of any relevant emails.

(stephen.askew@norfolk.gov.uk)

### 6 Risk Management for 2015. Discuss and Approve

Approved unanimously

### 7 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.

Opening balance of £3610.74 cleared cheques £1026.93 balance as at 31/07/2015 £2583.81

a) Lophams' News August & September 2015 (2x£22) £44, unanimously approved.

b) Clerk's salary to June - Sept 2015 £300 PAYE £0.00, unanimously approved.

c) Election expenses Breckland £75.00 unanimously approved.

Discussion on whether to approve a donation to the Church – Clerk to add to the next agenda.

### 8 To receive reports from Councillors on the following;

a) Planning – SM reported that the Old Post Office and the Nissan Hut have been approved. White Horse is undecided, as is Bridge Farm. Low Common & Noddle Farm have both gone to appeal.

b) Highways – JP reported that a number of pot-holes have been repaired, a large one still exists on Low Common past Fen Farm JP to report to Highways. Water is running again on the A1066 just past the White Horse pub. A large pot hole near P Keeley's house needs mending. **JP** to pursue with Highways.

c) Community, no report.

d) Footpaths – RW to contact J Alston re the sugar-beet footpath.

e) Works – TF garden prunings are being left behind the bus shelter, JC will see if he can

address this with the householder. TF will maintain the bench near the War Memorial.

**9 Other Reports**

- a. Parish Website - SR no report
- b. Lophams' Society, RC no report.

**10 To consider other items of correspondence**

Clerk has circulated an email about Open Spaces funding S106, funding has been re-introduced, this is a change of Government policy. Clerk circulated information about a local course about footpaths, cost £25 the meeting agreed this was a valuable topic if RW was able to attend.

**11 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting.**

Approval for Church donation

**12 Date and time of next meeting**

- 5 November 2015
- 7 January 2016
- 3 March 2016
- 5 May 2016

Signed..... John Crisp, Chairman