

South Lopham Parish Council
Minutes of the meeting held at Valley Farm, Low Common.
Thursday 5th March 2015 7.30pm

1 Chairman's address.

JC reported that North Lopham were considering setting up a village hub (community meeting place/shop/cafe/club) and discussions were taking place as to where to locate the hub, the possibility of the Village Hall/grounds is being discussed. SLPC agreed to support the idea and felt the village hall a good location. The gates to the Village Hall entrance were going to be moved to allow more parking when the gates are locked.

2 To record attendance and consider the acceptance of apologies for absence.

Apologies from; Steve Reynolds (SR)

Present:

Council Members: John Crisp (JC) (Chairman)
 Jim Pursehouse (JP)
 Tim Frizzell (TF)
 Sarah Martin (SM)
 David Huggins (DH)
 Rob Webb (RW)

Clerk: Caroline Phillips (CAP)

3 To record declarations of interests from members in any item to be discussed.

SM, planning at Low Common; TF clearance of Primrose Lane item 6b.

4 To approve the Minutes of the last meeting (4 November 2014).

The meeting notes were unanimously approved.

5 To report on matters arising from the Minutes (other than those listed separately on the Agenda).

Item5; new finger post still required, to be actioned by end March. JC/RW

The hedge opposite Pansthorne B&B needs cutting.

6 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.

Opening balance of £2954.67, cleared cheques £388.00, closing balance £2566.67.

The Clerk suggested JC be made a signatory to the Bank Accounts, unanimously approved.

- a) Lophams' News February & March 2015 (2x£22) £44, unanimously approved.
- b) Cutting/clearance of Primrose Lane £300 ex vart, 50% share with NLPC, unanimously approved
- c) Clerks salary Jan-Mar £300.00, unanimously approved.
- d) Clerk's expenses, heating £25.00, unanimously approved.

7 Neighbourhood Plan.

JC and JP provided feedback from the presentation they attended at NLPC. The framework for the plan is complicated and the process for approvals lengthy and costly. JC suggested and it was agreed that it may be more appropriate for South Lopham to investigate a Parish Plan, SM agreed to investigate. It may be sensible to wait until after the General Election as Planning regulations could change.

8 Parish Council Elections

The elections will be held on 7 May. SLPC require 7 Councillors and must have nominations from a minimum of 3 people. Nominations forms are available from the Clerk and should be completed and returned in person to Breckland in Dereham by 4pm on 9 April. It was agreed that any current Councillor wishing to stand should complete and return their form to the Clerk by 30 March. SLPC wish to encourage other parishioners to consider nominating themselves.

9 Transparency Code

The Clerk outlined the new code which should come into effect in April 2015. The Clerk and Responsible Financial Officer will ensure SLPC are compliant.

10 To receive reports from Councillors on the following;

- a) Planning – White Horse Public House marquee application – decision due 19/3, post meeting the application has been refused; Noddle Farm, straw barn permitted development refused on the grounds of needing more information, application to remove a condition decision awaited. Pooley Street, agricultural barns retrospective application, a lengthy discussion ensued and the Council are unanimously against this application. Alongside providing feedback on the planning portal a letter will be sent to Breckland stating our concerns over the whole process. Low Common field shelter, unanimously opposed to this development
- b) Highways – a number of outstanding items have been completed by Highways but our formal request to move the 30mph signs has not had any response. **SR** to follow up. A number of new items were reported and **JP will report to Highways** and follow up.
- c) Community – Nothing to report.
- d) Footpaths – RW commented on the good work by Frizzell clearing Primrose Lane. RW suggested both PC's consider an annual tidy up to keep the lane in good repair.
Works – a tidy up of the Memorial and bus shelter had been done. Comment was made at the amount of litter around the village. It was agreed to hold a “village litter picking day” which **TF** will organise hopefully in April before the verges get over grown.

11 **Other Reports** – no other reports.

12 **To consider other items of correspondence** – no other items.

13 **To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting.**

14 Date and time of next meetings

The Clerk asked if anyone knew of any plans for the Village Meeting – **DH** will find out and advise – **DH** subsequently advised 10 April 2015

7 May 2015 meeting moved to 14 May (AGM) due to elections.

2 July 2015

3 Sept 2015

5 Nov 2015

Signed..... John Crisp, Chairman
Date: