

South Lopham Parish Council

**Minutes of the meeting held at Valley Farm, Low Common.
Thursday 4th September 2014 7.30pm**

The meeting opened with a special item – suspension of Standing Order 3l from 2013 Standing Orders, relating to recording of meetings. This was unanimously agreed. Adoption of revised wording will be added to a future agenda once it is published by NALC.

1 To record attendance and consider the acceptance of apologies for absence.

Present:

Council Members: John Crisp (JC) (Chairman)
David Huggins (DH)
Rob Webb (RW)
Jim Pursehouse (JP)
Steve Reynolds (SR)

Responsible Financial Officer: Gary Phillips (GCP)

Members of the public: Mr L Batchelor, Mr P Rudman, Mrs A Amato for item 7b Highways.

Apologies were received from S Martin, T Frizzell and C Phillips

2 To record declarations of interests from members in any item to be discussed.

None declared.

3 To approve the Minutes of the last meeting (10 July 2014).

The meeting notes were unanimously approved.

4 To report on matters arising from the Minutes (other than those listed separately on the Agenda).

Payment for the wreath should be made to Kenninghall Royal British Legion. **CP to action.**
SR will make arrangements for 2014 wreath.

Water is still leaking onto the A1066 near the White horse pub. **JP to pursue with Highways**

JC still needs to liaise with **RW** about the broken fingerpost

GCP that Julie Crossley has had no response from the landowners about clearing Primrose Lane. **NLPC** are also seeking a further quotation for the work from **RGM**.

JC has read the consultation document from the school but deemed no response to be necessary.

CAP has responded to Breckland on the open space audit but now has been sent a map to complete.

Under **AOB**, **JP** pointed out that it is the Lophams, not South Lopham, which retained the village games championship. This was corrected in the approved version of the minutes.

5 Risk Management for 2014. Discuss and Approve

Approved unanimously

6 To receive and approve the Financial Report, the statement of current balances and to consider the following accounts for approval or ratification.

Opening balance of £2800.28, cleared cheques £390.17, balance as at 31/08/2014 £2410.11
GCP to liaise with **SM** to ensure finances are separately scrutinised

a) Lophams' News August & September 2014 (2x£22) £44, unanimously approved.

b) Clerk's salary to June - Sept 2014 £300 PAYE £0.00, unanimously approved.
In addition, payment of £500 to St Andrews PCC approved at the May meeting was made

7 To receive reports from Councillors on the following;

- a) Planning – SM was not present but JC provided an update. There has been no further information on Solar Farm applications. The application for 2 agricultural buildings at Pooley Street has been withdrawn. DH raised the fact that a barn at Noddle Farm is being converted to residential accomodation. **CAP** to track down any available details of the associated planning
- b) Highways – JP reported that potholes on Low Common, Primrose Lane and Blo' Norton roads had been fixed, along with the drain on The Street. The overflowing drain on the A1066 just past the White Horse pub has not been addressed. **JP** to pursue with Highways. Three members of the public joined the meeting to raise the issue of traffic speed approaching the village from the direction of Diss. This was previously raised in 2012, resulting in SLOW signs. Legislation on village speed limits has changed since so the issue will be re-raised. The meeting approved unanimously an extension of the 30MPH limit to beyond Bridge Farm (i.e. to the end of the village). **SR** will pursue with County Highways and elicit support from William Nunn (District Council) and Steven Askew (County Council) for a proposal to request Village Gateway treatment for South Lopham
JC has received communication from North Lopham Parish Council (NLPC)'s chairman about the anaerobic digester being constructed on the Kenninghall road. NLPC is proposing to erect a 'No Site Traffic' sign at the northern end of Kenninghall Road and wishes to know whether Council will approve a similar sign at the southern end of Church Road, at a cost of a maximum of £70. JC proposed that Council follow NLPC's stance (i.e. if they approve the proposal at their next meeting, Council will fund the sign on Church Road) Unanimously agreed – funding will be taken from the contingency budget..
- c) Community – nothing to report.
- d) Footpaths – RW to contact landowners to pursue cutting of undergrowth on footpaths.
- e) Works – TF not present, no report.

8 Other Reports

- a. Parish Website - SR reported that the central contract for hosting Parish websites had lapsed. **SR** will chase NALC over the status of a replacement hosting contract .
- b. Lophams' Society RC. No report. DH noted that there is an Autumn quiz 12 September and a Harvest Lunch for both churches on 21 September

9 To consider other items of correspondence

Clerk has received an email from Mr & Mrs White thanking Councillors for their support over the Pooley Street agricultural building planning.

10 To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next meeting.

SR will investigate costs for provision of dog bins on village footpaths to allow them to be considered for the 2014/15 budget to be discussed at the next meeting.

11 Date and time of next meeting

6 November 2014
8 January 2015
5 March 2015
7 May 2015

Signed..... John Crisp, Chairman
Date: