

## South Lopham Parish Council Agenda for AGM 2014 and regular meeting 8 May 2014

Members of the Council are hereby summoned to attend the Annual General Meeting to be held at 7.30 pm on **Thursday 8th May 2014**, immediately followed by the regular meeting, at Valley Farm, Low Common, South Lopham.  
Members of the press and public are welcome to attend.

### AGENDA

1. Election of the Chairman.
2. Chairman's opening remarks and Annual Report.
3. To record attendance and consider the acceptance of apologies for absence
4. To record declarations of interests from members in any item to be discussed
5. To approve the Minutes of the last Annual General Meeting (May 9<sup>th</sup> 2013) and the last regular meeting 13 March 2014
6. To report on matters arising other than those listed separately on the agenda.
7. Election of the Vice Chairman.
8. To receive the Financial Report, the statement of current balances, to finalise the agreed payment for grass cutting at St Andrews Church and to consider the following accounts for approval or ratification;
  - i. Lophams' News April and May 2014 £44 (2x£22)
  - ii. Hire of Hall for Village Meeting £10
  - iii. Renewal of Annual Insurance with Zurich £451.92
  - iv. NALC subscription 2014/15 £108.50
  - v. Website domain £14.36 – reimbursement to S Reynolds.
9. To receive reports from Councillors on the following;
  - i. Planning Matters **SM**. To include an update on the solar farm application/s
  - ii. Highways **JP**.
  - iii. Community Matters **DH**.
  - iv. Footpaths **RW**.
  - v. Works **TF**.
10. Other Reports
  - i. Parish Website **SR**.
  - ii. Lophams' Society **GH**.
11. To consider other items of correspondence. Discuss the email received on 10/4/14 Protecting a Community Asset. Letter from Breckland confirming our recycling payment of £116.13. Placement of new Bus Stop flag.
12. To transact Any Other Business and receive suggestions for items to be placed on the Agenda for the next Meeting.
13. Date and time of next Meeting/s. Discuss and agree a schedule for future meeting dates. Proposal - future meetings to be held on the first Thursday of each month to align with publication dates for Cock Crow and Lophams' News.

Signed. ....  
Caroline Phillips (Clerk)

Date .....May 2014.