

Minutes of the AGM of South Lopham Parish Council
Held at Pansthorpe B & B on Thursday May 12th 2011 at 7.30pm

Present: R. McCaw; P. Coster; J. Pursehouse;
L. Perry (Clerk)

In attendance: R. Webb; S. Martin (proposed co-optees)

Members of Public present: Steve Morley and Tim Frizzell

1. Election of Chairman

Robert McCaw was unanimously elected.

2. Election of Vice Chairman

Peter Coster was unanimously elected.

3. Co-option of Councillors

Rob Webb and Sarah Martin having tabled written applications was each unanimously elected by separate resolutions.

4. Apologies for absence

David Huggins

5. Declarations of Interest

There were no declarations of interest.

6. Minutes of the previous Annual General Meeting (held on May 13th 2010)

The minutes were read and approved.

7. Chairman's Report

A copy of the Chairman's Report as delivered to the Village Meeting on 15th April is attached to these Minutes.

8. Financial Report

The Clerk presented a summary of the accounts as at the end of the financial year.

The accounts were scrutinised and approved by **SM** before the meeting.

Current account £886.46

Flexible savings account £1767.92

Jubilee account £444.51

A full copy of the accounts is filed with the minutes.

9. Correspondence

Norfolk RCC – membership renewal form. Discussed and renewal agreed.

EACH – request made for donation. Discussed and donation agreed as they are a local charity and it was felt that we should support them by giving £25.

10. Matters arising

- Standing Orders. The Chairman thought it might be a good idea to purchase a copy of the most recent publication. In view of the cost, other Council members disagreed and the Clerk will look into the possibility of viewing these online.
- The following payments were presented and approved:
Aon Ltd. (Insurance) £656.62; NALC Annual Subscription £104.28;
R. McCaw (printing expenses) £7.60; Venue Hire £10; NPTP (PAYE training) £20; Norfolk RCC £15; EACH (donation) £25.
- **SM** raised the issue of the Jubilee Account in that it earns us no interest at all. This money is set aside for the preservation of the village sign. It was agreed that the Clerk would investigate the possibility of a new interest earning bank account.
- **Highways** – **PC** reported that potholes in Redgrave Road have been marked up for repair and the serious potholes in Blo Norton Road had been reported. The cause of the flooding on Church Road has been attended to but there has been no significant rain to test the repairs.
- **Planning** – 3/PL/2011/0261/F Mr S Mortimer, The Court. Application to erect a conservatory has been passed.
- **Lophams' Link** – **JP** reported that progress was slow as no funding as yet. It had been thought a good idea to start with a basic play area and build on from there as funds became available.
- **Telephone kiosk** – **PC** to arrange meeting with **RW**. Board now in place thanks to Steve Morley. A response is awaited from Jenny Vere about the School's involvement. It was suggested that uses might be rotated e.g. a book exchange.
- **Footpaths** – **RW** reported that several finger posts were missing and he would be making enquiries about getting them replaced.
- **Community Matters** – **SM** reported that work on the new notice board is in progress. Damage caused to the wooden stake opposite the War Memorial by traffic has been repaired. Following a site meeting involving William Nunn and a representative of Highways from Norfolk County Council it was thought very unlikely that the Council would incur the major expense of widening the A1066 and building a wall. The Chairman expressed a desire to see residents taking responsibility for the tidiness of their own verges and it was suggested that it be promoted in conjunction with bulb planting in the autumn.
- **Lophams' Society** – Musical evening Saturday 14th May. £7.50. Fish & Chips included. It was hoped that more North Lopham residents could be persuaded to become Committee Members.

Dates for future Parish Council Meetings: 14th July 2011; 8th September 2011; 10th November 2011; 12th January 2012; 8th March 2012.

Village Meeting: Friday 13th April 2012.

AGM: 10th May 2012